



PA's Conference 2019

23rd September

16.00- 17.00

Yoga Session

Come and join us for a relaxing yoga session to put you in the right frame of mind for self-development the following day ☺

19.00

Networking Dinner

24th September

08.30 – 09.00

Registration and networking

09.00 – 10.00

NFCC Overview incl:

- Structure
- Workplace – our new communications platform
- The NFCC Central Programme Office
- An overview on key issues affecting the sector including professional standards, inspection and improvement
- Key NFCC process and templates for the PA

10.00 – 10.30

How office 365 can revolutionise your way of working

10.30 – 11.00

Coffee and networking

11.30 – 12.00

The importance of nutrition

12.00 – 13.00

Menopause and me

13.00 – 14:00

Lunch and networking

14.00 – 15.30

Coaching Session

Manage Yourself To Manage Others

Facilitated by Karen Chambers

15.30 – 16.00

Close and depart